

Timberhill Racquet Club Rules

I. Court Reservations

A. Definition of classification of persons having playing privileges

1. Juniors: Persons 21 years of age or younger.
2. Seniors: All other persons having playing privileges.

B. Reservation periods for all courts

07:00am - 08:15am	04:00pm - 05:15pm
08:15am - 09:30am	05:15pm - 06:30pm
09:30am - 10:45am	06:30pm - 07:45pm
10:45am - 12:00pm	07:45pm - 09:00pm
12:00pm - 01:30pm	09:00pm - 10:15pm
01:30pm - 02:45pm	10:15pm - 11:30pm
02:45pm - 04:00pm	

C. The following play periods have reserved courts on a weekly basis.

1. Monday - 7:45pm to closing - Women's Night: Courts 1 - 3
2. Tuesday - 7:45pm to closing - Men's Night: Courts 1 - 3
3. Thursday - 7:45pm to closing - Men's Night: Courts 1 - 3
4. Friday - 6:30pm to 9:00pm - Junior night Courts 1 - 3
5. Sunday - 4:00pm to 6:30pm - Mixed Doubles: Courts 1 - 3
6. Other periods to be approved by the Board.

D. Obtaining Reservations

1. Making Reservations: All reservations are made by calling the 24-hour automated answering service.
2. Red reservations:
 - a. Red reservations are used to reserve courts for a time more than 2 days ahead and up to 7 days in advance.
 - b. For reservation and play purposes, the week is defined as Sunday through Saturday.
 - c. Each family Membership (not each member) may have a total of 4 red reservations per week; each Couple Membership (not each member) may have a total of 3 red reservations a week. All other memberships may have a total of 2 red reservations a week per week. Violation of this rule will entail a \$5 fine.

- d. Two reds are always used for any court reserved in red. Thus, a membership uses 2 reds when a court is reserved for just one person to use the ball machine, or when one person reserves a court to play with a guest, or when two members of the same family play. Only two names are required for a red reservation even though doubles will be played.
 - e. The person making the red reservation is responsible for knowing that the other party can play in red on that reservation.
 - f. Red reservation privileges may not be transferred between memberships. For example, a person may not use another's red even if it is known that the other person is unable to play at that time. Violation of this rule will entail a \$5 fine.
 - g. If a red reservation is cancelled, it is deemed to have been used.
3. Black reservations:
- a. Black reservations are used to reserve courts for a time up to 48 hours in advance.
 - b. One may play on a black reservation as often as desired as long as the general play policies listed below in Section II are followed.
 - c. Only one name is required for a black reservation.

E. Reservation Forfeiture: Any reservation is forfeited if the members who reserve the court are more than 15 minutes late. In such a case the court becomes open for any member's use. However, if those using it are still on the court from a previous play period, the original reservation is to be honored even if the players are over 15 minutes late.

F. Cancellation of reservations

- 1. A reserved court period may be cancelled by the phone at any time prior to the time reserved.
- 2. Failure to cancel will entail a \$5 fine to be levied against each member whose name is used on the reservation.
- 3. If a member cannot use the court period reserved, it must be cancelled. It may not be taken over by another member. Any other member wishing to use the cancelled court must then follow the normal reservation procedures.

II. Playing and Reservation Rules

- A. **Before Play:** When using a reserved court period, registration must be made for the court and time period reserved.
- B. **Failure to Use Registration:** If a reserved court is not used, a \$5 fine for failure to register may be assessed for failure to cancel.
- C. **Two Reserved Courts per Day:** No person should play more than twice each day on a reserved court regardless of whose name was used for the reservation. Violation of this rule may result in a \$5 fine.
 - 1. Above rule applies to all play periods.
 - 2. A third play period on a reserved court in any one day is permissible if done as a last minute “fill in” to make a doubles or singles game when another player had to withdraw.
 - 3. A private lesson or a clinic does not count as a play period.
- D. **Men’s Nights:** Men’s nights are reserved for senior men.
- E. **Women’s Nights:** Women’s nights are reserved for senior women and high school girls.
- F. **Guest Registration:** Guests must be registered by the name with the name of the sponsoring member. Also, guests must be identified as out-of-town (OT) or in-town (IT). Failure to register a guest will entail a \$5 fine in addition to the guest fee.
- G. **Fill-In Play:** When persons are playing as a last-minute “fill in” they will register in their own name(s) followed by “Substitute.” They are to give the name of the person for whom they are substituting.
- H. **Open Courts:** When persons are using an unreserved (open) court, or a court that has been forfeited, they will register in their own names and indicate “open court” (or OC).

III. Guests

- A. **Guest Registration:** Each guest must be registered as described in Rule II F.
- B. **Out of Town Guests:** Out-of-town guests are defined as persons living more than 50 miles from the club.
 - 1. Such guests may, when invited by a member on a short-term basis, play up to one month as many times as desired.
 - 2. Such guests must play with a member and will be assessed a \$9 per court guest fee. If more than one guest plays on the court the fee will be \$18.
- C. **In Town Guests:** In-town guests are defined as persons living within 50 miles of the club.
 - 1. In-town guests may play no more than once a month.
 - 2. In-town guests must play with a member and will be assessed a \$9 per court guest fee. If more than one guest plays on the court the fee will be \$18.

D. Prospective Members on a Waiting List:

1. Prospective members will be allowed two play periods without guest fees.
2. To use this privilege, the manager will make reservations for the prospective member.
3. It is not necessary that prospective members play with a member.
4. Beyond the above “free” play periods, standard guest rules will apply.

E. Members of Other Tennis Clubs

1. Members of out-of-town tennis clubs, who are temporarily visiting the Corvallis area, may play provided they show evidence of visiting membership and pay out-of-town guest fees.
2. Members of out of town clubs need not play with a member.

F. Former Members

1. Former Timberhill members who permanently reside away from Corvallis may play by paying out-of-town guest fees when visiting Corvallis.
2. Former Timberhill members need not play with a member.

IV. Miscellaneous rules

A. Junior behavior

1. Inappropriate behavior is any action not consistent with the best interests of the club and members.
2. The Management is to call parents if a junior exhibits inappropriate behavior. The Management will take appropriate action to address the issue. Appropriate action may include probation, suspension, or forfeiture of membership. Suspension or forfeiture of membership must be with consultation of the board.

B. Member Behavior

1. Inappropriate behavior is any action not consistent with the best interests of the club and members.
2. The Management is to call the member if they exhibit inappropriate behavior. The plan may include suspension or forfeiture of membership. . The Management will take appropriate action to address the issue. Appropriate action may include probation, suspension, or forfeiture of membership. Suspension or forfeiture of membership must be with consultation of the board.

C. Care of Court area

1. Food, gum, smoking and beverages other than water are not permitted in the court area.
2. Practice balls, the ball machine, and other equipment are to be removed from the court and properly stored before the start of the next play period.

D. Rule for soliciting and sales by Outside Vendors on Timberhill Property

1. Vendors wishing to market or sell services or products on Timberhill property must submit a written letter of request to the Board prior to conducting such activities. The written request must include a description of the products or services, method of solicitation, estimate of period of time required, and potential benefits for Timberhill members. The Board is obligated to respond in writing to vendor letters or request in a timely manner.
2. The Management will take appropriate action to address violations of this rule. Appropriate action may include probation, suspension, or forfeiture of membership if the vendor is a Timberhill member. Suspension or forfeiture of membership must be with approval of the Board.

Revision History

April 2002 – Major review and rewrite of Rules.

March 2004 – a) Changed guest fee to \$9 and made maximum fee for guests on one court \$18. b) Added this revision history.

March 2005 – Added section D under miscellaneous rules.